



# Barnoldswick

Church of England Primary School

Monday 25<sup>th</sup> September 2023

## Parents' Evening

**Monday 16<sup>th</sup> October 2023 – 3:30pm till 6:30pm**

**Tuesday 17<sup>th</sup> October 2023 – 3:30pm till 5:30pm**

Parents' Evening is to be held for all classes on **Monday 16<sup>th</sup> October and Tuesday 17<sup>th</sup> October**. I invite you to come along and discuss your child's/children's progress with their class teacher. You will be able to look at your child's/children's work then meet the teacher in the classroom for a **five minute appointment**. To ensure a fair system for all:

- Only one appointment is available per child
- Please arrive on time for your appointment and adhere to the five minute limit

## How to book your appointment

Parents' Evening appointments are booked online using Tucasi's secure scopay.com system.

If you already have a scopay.com account, simply log on to your account using your existing username and password. There is a quick reference guide to the Parents' Evening Booking System available via the help tab.

If you don't yet have a scopay.com account, visit [www.scopay.com/barnoldswick-lancashire](http://www.scopay.com/barnoldswick-lancashire) and register as a new user. Follow the instructions on the screen to enter your details and add the unique online link code when prompted. If you need help registering your account, you will find a quick reference guide and a short video tutorial on the scopay.com website.

School will close at the usual time on both these dates and After School Club will also be open as normal. I look forward to seeing you in school and I thank you for your continuing help and support.

Yours sincerely,

*Michelle Ellis*

Mrs Michelle Ellis

**Head Teacher**

**Barnoldswick C E Primary School**

Kelbrook Road

Barnoldswick

Lancashire BB18 5TB

**Headteacher: Mrs M Ellis**

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